

Building Department Plan - Checklist

Project: _____ Date: _____

The preliminary review of your plans, indicates the following items are missing:

Mechanical, Plumbing, Sprinkler

- Provide mechanical plans per sec 27-182
- Provide mechanical details as per sec 27-173, and 27-182
- Show all MEA, make, model numbers for equipment used
- List Mfg, make and model, and BTU and CFM output for HVAC equipment
- Ventilation index
- Ventilation notes.
- Provide duct hanging detail
- HVAC riser diagram with cfm requirements
- Statement regarding review for mechanical only - "This application....."
- List required controlled inspections.
- Provide plumbing plans as per 27-173.(a)(b)
- Plumbing riser diagram showing all pipe sizes 27-173.(c)
- Plumbing notes.
- Gas Piping riser diagram
- Provide sprinkler plans per sec 27-173.
- Provide DEP - "Water Letter" for Hydrant Flow test
- Sprinkler head count - show new, removed, relocated.
- Clarify legend.
- Sprinkler hydraulic calculations or NFPA compliance.
- List required controlled inspections
- Remove electrical plans from set.